

**SHASTA CHILDREN AND FAMILIES FIRST COMMISSION**

1518 Market St., Redding, CA 96001

(530) 229-8300

[scffc@shasta.com](mailto:scffc@shasta.com)

<http://ccfc.ca.gov/shasta>

Adopted Minutes

**January 17, 2003**

**11:15 a.m. – 1:00 p.m.**

**Location:** Shasta Children & Families First Commission Office  
1518 Market St., Redding, CA

**1. Call to Order**

Chair Barbara Lapp called the meeting to order at 11:15. Present were Barbara Lapp, Chair; Dr. Andrew Deckert; David Kehoe; Maxine Wayda; Del Skillman; Barry Reed; and Muffy Berryhill.

**2. Public Comment Period**

Muffy introduced Melissa Pereira to the Commission. Melissa was hired as the School Readiness Coordinator.

**3. CLOSED SESSION ANNOUNCEMENT**

At 11:20 Barbara Lapp announced that the Commission would recess to a **Closed Session** (Muffy left the meeting at this time.) to discuss the following item:

**Performance Review and Contract Renewal for SCFFC Executive Director**

At 12:55 the Commission reconvened in Open Session and the Commissioners stated that no reportable action had been taken during the Closed Session.

**4. Meeting closed at 1:00 p.m.**

Respectfully submitted,

Muffy Berryhill  
Executive Director